



**CITY OF GARDEN GROVE
HOUSING AUTHORITY**

12966 Euclid Street, Suite 150, Garden Grove, CA 92840
P.O. Box 3070, Garden Grove, CA 92841
P: (714) 741-5150 | F: (714) 741-5197

DECLARATION OF OWNERSHIP AND AUTHORIZATION FORM

Property Being Leased (Address): _____

City: _____ State: _____ Zip Code: _____

I HEREBY DECLARE THAT I AM THE LEGAL OWNER OR AGENT AUTHORIZED TO SIGN AND ACT ON BEHALF OF THE RENTAL PROPERTY DESCRIBED IN THE ASSISTED LEASE AND THAT I DO NOT AND WILL NOT RESIDE IN THE RENTAL UNIT.

1. Complete for the Legal Owner(s) of the property:

Property Owner/Principal Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

2. Designate a Payee and a Mailing address for the Housing Assistance Payment (HAP) checks and all correspondence. HAP will be reported to the IRS on form 1099 at the end of the year with the information listed below:

Payee Name: _____

Attention or C/O (If Applicable): _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

3. If the Payee Name is different from the Legal Owner(s), please explain below, and provide supporting documents:

4. Information appearing on IRS Form W-9, for this account with Garden Grove Housing:

Taxpayer Name(s) (Must match W-9): _____

Taxpayer Identification Number (Must match W-9):

Social Security Number: _____ - _____ - _____

OR Employer Identification Number: _____ - _____ - _____

5. If there is a Management Company/Manager, please fill out the following:

Management Company/Manager: _____

Address: _____

Authorized Contact Signer(s): _____ Phone: _____

6. Authorized Signatures:

Property Owner's Signature: _____ Date: _____

If a Management signature appears without a Property Owner's signature, a copy of the management authorization agreement must be attached (management compensation information may be omitted)

Management Signature: _____ Date: _____

Print Name and Title of Signatory: _____

VENDOR NUMBER: _____
(For Office Use Only)

Warning: Section 1001 of Title 18 of the U.S. code makes it a criminal offense to make willful false statements or misrepresentations to any Department or Agency of the United States as to any matter within its Jurisdictions.